

## **Privacy Policy**

### **I. Introductory regulations**

1. For the purposes of this Personal Data Protection Policy, the following is understood:
  - The company MANAGINO s.r.o., ID: 52 728 129, with registered office at Štúrova 30, Nitra 949 01, Slovak Republic, registered in the commercial register of the Nitra District Court, e-mail: baratova@managino.com.
  - Users are customers to whom the Company provides marketing services, or who shows interest in these services, or a person who expresses interest in a job offer published on the Company's website.
2. The company provides its customers with marketing services and operates the website managino.agency (hereinafter referred to as the "Website").
3. The wording of the Personal Data Protection Policy may be amended and supplemented by the Company. About each such change, the Company informs the User whose personal data it processes at that time (a notification to an email used and provided by the User is considered sufficient) at least thirty (30) days before the effective date of the change. The change is effective for the User as of the date specified in this notification. If the User does not agree with the change, he has the right to terminate the contract as of the effective date of such change or to proceed according to art. II par. 13 of this Personal Data Protection Policy. The termination of the contract must be delivered by the User to the email baratova@managino.com no later than one (1) day before the change in the Personal Data Protection Policy takes effect. Otherwise, it is considered that the User agrees with the change.

### **II. Privacy Policy**

1. Users who are natural persons are subject to act No. 18/2018 Coll. on the protection of personal data, and from May 18th 2018 also to the Regulation (EU) 2016/679 of the European Parliament and the Council, the general regulation on the protection of personal data.
2. The user agrees that by submitting the completed contact form on the company's website, the processing of personal data by the Company, which is the administrator of personal data, will begin.

3. This is the following personal data: first and last name, telephone number and electronic mail (e-mail) address.
4. Personal data referred to in art. II. 3 will be processed for the purpose of providing services (fulfillment of the contract) and for the purpose of dealing with Users' questions through the contact form (fulfillment of the contract). According to this paragraph, the personal data of the User to whom the company will provide services will be processed for the duration of the contract for the provision of services and 3 years after its termination in the event of a dispute regarding the relationship between the Company and the User related to the performance of the contract or these Personal Data Protection Principles. The personal data of the User, who asked questions about the Company's services or about a job offer through the contact form, will be processed only for the purposes of providing an answer.
5. The User to whom the Company provides services agrees that offers related to the Company's services, technical information and operational information related to the provision of services, information on planned service interruptions, etc. may be sent to their email address or the address of their company. And that for the duration of the provision of services and 12 months after its end.
6. The user is entitled to revoke his consent to the processing of personal data and the sending of commercial notices according to the previous paragraph at any time by sending an e-mail to the address [baratova@managino.com](mailto:baratova@managino.com).
7. The User acknowledges that the Company will make every effort to prevent unauthorized processing of personal data by other persons, but is not liable to the User for damage caused by unauthorized processing of personal data by a third party.
8. The user acknowledges and agrees that personal data is stored on the Company's servers located in the Slovak Republic. The company uses G Suite and Google Cloud Platform, LiveAgent, and Ecomail services, the operation of which is in accordance with European personal data protection standards.
9. Personal data will not be transferred to third parties (with the exception of II. 5, II. 9).
10. The user confirms that the personal data provided is true and accurate.
11. Personal data will not be processed electronically in an automated manner.

12. In the event that the User believes that the Company or the processor (II. 5 and II. 9) carries out the processing of his personal data, which is contrary to the protection of the User's private and personal life or contrary to the law, especially if the personal data is imprecise with regard to the purpose of their processing, the User may:
- ask the Company or the processor for an explanation by sending an e-mail to the address [baratova@managino.com](mailto:baratova@managino.com).
  - object to the processing and request by sending an e-mail to the address [baratova@managino.com](mailto:baratova@managino.com), that the Company ensure the elimination of the situation thus created (e.g. by blocking, making corrections, supplementing or deleting personal data). The company will decide on the objection without delay. If the Company does not comply with the objection, the User has the right to contact the Office for Personal Data Protection directly. This provision does not affect the User's right to contact the Office for Personal Data Protection directly with their initiative.
13. If the User requests information about the extent or method of processing his personal data, the Company is obliged to provide him with this information.
14. The user acknowledges that cookies may be stored on his device in accordance with the Cookie Policy.

### **III. Final provisions**

Part of the Privacy Policy is the Cookie Policy, which describes the use of the Company's website.

All legal relationships arising on the basis of or in connection with the processing of personal data are governed by the legal order of the Slovak Republic, regardless of where they were accessed. Any disputes arising in connection with the protection of privacy between the User and the Company shall be resolved by Slovak courts, which will apply Slovak law.

This Privacy Policy takes effect on November 1st 2019.